

**LITTLEHAMPTON HARBOUR BOARD Agenda Item  
MEETINGS AND AGENDA PREPARATION TIMETABLE - 2018/19**

Agenda Items to Clerk	Reports to Clerk	Agenda Preparation Meeting 1000 hrs	Despatch Date by 1600 hrs	Board Meeting Date 1000 hrs
Thu 19 April 18	Mon 23 April 18	Fri 27 April 18	Thu 3 May 18	<b>*Mon 14 May 2018</b>
Thu 17 May 18	Mon 21 May 18	Fri 25 May 18	Thu 31 May 18	<b>Mon 11 June 2018</b>
Thu 26 July 18	Mon 30 July 18	Fri 3 Aug 18	Thu 9 August 18	<b>Mon 20 Aug 2018</b>
Thu 27 Sept 18	Mon 1 Oct 18	Fri 5 Oct 18	Thu 11 Oct 18	<b>Mon 22 Oct 2018</b>
Thurs 8 Nov 18	Mon 12 Nov 18	Fri 16 Nov 18	Thu 22 Nov 18	<b>Mon 3 Dec 2018</b>
Thu 24 Jan 19	Mon 28 Jan 19	Fri 1 Feb 19	Thu 7 Feb 19	<b>Mon 18 Feb 2019</b>

\*Annual Meeting

Personnel Sub-Committee and Audit Sub-Committee and other Meetings are arranged separately

Public Questions must be sent to the [clerk@littlehampton.org.uk](mailto:clerk@littlehampton.org.uk) or addressed to the Clerk to the Board at the Harbour Office at least three clear days prior to the meeting. Clear days means weekdays (not weekends or public holidays) and excludes the day the question is sent and the day of the meeting.